

Advanced Course in Pain and Symptom Management 2020

|  |  |  |
| --- | --- | --- |
| Surname | | First name |
| Title (Dr, Mr, Mrs, Ms) | male/female | Job title |
| Organisation | | |
| Work/Home address  Postcode:  Phone/Mobile: | | **Address** |
| Postcode |
| **Email:** [All correspondence will be sent out by email only]  no Hotmail accounts |

**Oxford Courses** will be held at the Blavatnik School of Government, Walton Street, Oxford. *OX2 6GG*

***There is no parking available at this venue****.* ***Accommodation = St Anne’s College,*** Woodstock Road, Oxford OX2 6HS

|  |  |
| --- | --- |
| **Please tick your requirements** | **✓** |
| **Newcastle-upon-Tyne** *(Civic Centre)* Thursday **11 –** Friday **12 June** |  |
| **Nottingham** *(Nottingham University, Jubilee Campus)* Wednesday **24 –** Thursday **25 June**  **Ensuite £70 per night: 23 June🞏 24 June🞏 (Accommodation)** |  |
| **Oxford 1** Thursday **02 –** Friday **03 July**  **Ensuite £85 per night** **01 July 🞏 02 July 🞏 (accommodation)** |  |
| **Oxford 2** Thursday **09 –** Friday **10 July**  Ensuite £85 per night **08 July 🞏 09 July 🞏 (accommodation)** |  |
| Special diets and any other requirements. |  |

|  |  |
| --- | --- |
| **Payment:** Course fee = £550   1. Cheque payable to: **OxCERPC: Sobell House** | **Name, address and email of person to invoice** [invoices will be sent out by email] |
| 1. BACS: Barclays Bank: Sort Code: 20-65-18: A/c no: 13528391 2. book and pay online: [www.sobelleducation.org.uk](http://www.sobelleducation.org.uk) | **Email:** |
| 4) Please invoice me – see note 1  **Purchase order number / Macmillan Grant number:**  **Paypal link:** [www.paypal.me/oxcerpc/0gbp](http://www.paypal.me/oxcerpc/0gbp) |

This booking is subject to OXCERPC Ts and Cs which are detailed in full on the OXCERPC website and an extract is detailed below. The contract is made between the person (or organisation) making the booking and OxCERPC charity.

**CONDITIONS OF BOOKING INCLUDE**:

1. Responsibility and liability for payment rest with the person making the booking
2. Where you are making the booking on behalf of your organisation you must hold the authority to make the booking / request an invoice.
3. Where your organisation requires a sales invoice with a purchase order number you must provide that PO number at the time of booking.
4. Where a third party is meeting the cost of the course, eg Hospice UK / MacMillan, you must provide evidence at the time of booking.
5. You must provide the correct invoice address and the delegates contact details.

**INVOICE PAYMENT TERMS:**

Invoices must be paid 30 days from the date you receive the sales invoice or 7 days before the start of the course, whichever is earlier.

**CANCELLATION OF YOUR BOOKING (Course or room)**

Cancellation of your booking 20 working days or less before the course or meeting date will incur the full booking cost or an administration fee of £30 if a fully funded course. Changes to your booking 21 working days or more before the course or meeting date will incur an administration charge of £30. Repayment of your booking fee minus £30 will be refunded to you on provision of your BACS details.

**DISCLAIMER**

You are responsible for translation of knowledge and skills gained at OxCERPC courses to your professional practice. OxCERPC does not accept any liability for harms or adverse events that arise as a consequence of your practice.

***Data protection***

Your details will be added to our database and may be used for course marketing purposes. please tick if you do not wish to receive information from us 🗖

Signed Date